100-69-1. Approved education. Each applicant for licensure as an athletic trainer shall provide proof that the applicant has received a baccalaureate degree or post-baccalaureate degree with a major course of study in athletic training curriculum from one of the following:
   (a) An institution whose program for athletic trainers is accredited by the commission on accreditation of athletic training education; or
   (b) an educational institution whose programs are determined by the board to have standards at least equal to those of an accredited program. (Authorized by and implementing K.S.A. 2007 Supp. 65-6905 and K.S.A. 2007 Supp. 65-6907; effective July 19, 1996; amended Sept. 9, 2005; amended Nov. 21, 2008.)


100-69-3. Examination. (a) Each applicant for licensure as an athletic trainer shall submit proof of having passed a nationally administered, standardized examination. This examination shall be one that is approved by the board and consists of written questions, written simulation questions, and practical section questions assessing knowledge on subject matter from the following domains of athletic training:
   (1) Prevention of athletic injuries;
   (2) recognition, evaluation, and assessment of athletic injuries;
   (3) immediate care of athletic injuries;
   (4) treatment of athletic injuries, rehabilitation, and reconditioning;
   (5) health care administration; and
   (6) professional development and responsibility.
   (b) In order to qualify as board-approved, the entry-level certification examination administered by the national athletic trainers’ association board of certification, inc. shall meet the standards for an examination established by the board in this regulation.

100-69-5. Fees. The following fees shall be collected by the board:
(a) Application for license $80.00
(b) Annual renewal of license:
(1) Paper renewal $70.00
(2) On-line renewal $67.00
(c) Late renewal of license:
(1) Paper late renewal $5.00
(2) On-line late renewal $5.00
(d) License reinstatement $10.00
(e) Certified copy of license $15.00
(f) Temporary permit $25.00

100-69-6. Expiration of license. The license of each athletic trainer shall expire on December 31 of each year. (Authorized by and implementing K.S.A. 2004 Supp. 65-6909; effective July 19, 1996; amended Sept. 9, 2005.)

100-69-7. Unprofessional conduct; definition. “Unprofessional conduct” means any of the following:
(a) engaging in conduct resulting in a denial, revocation, suspension, or limitation of an athletic trainer license, registration, or certification by the proper regulatory authority of another state, a territory, the District of Columbia, or another country;
(b) failing to furnish to the board, its investigators, or its representatives any information legally requested by the board;
(c) surrendering a license, registration, or certification to practice as an athletic trainer in another state while under investigation for acts or conduct that would constitute grounds for any of the following under K.S.A. 65-6911 and amendments thereto:
   (1) Denial;
   (2) suspension;
   (3) limitation;
   (4) reprimand; or
   (5) revocation;
   (d) providing services as an athletic trainer without the consent of at least one of the following:
      (1) The person on whom the services were performed;
      (2) a person licensed by the board to practice the healing arts; or
      (3) the legal representative of the person on whom the services were performed;
      (e) providing services as an athletic trainer without practice protocols or contrary to the practice protocols filed with the board;
      (f) practicing as an athletic trainer with a suspended license or in violation of any limitation placed on the license by the board; or
      (g) engaging in athletic training without reasonable skill and safety by reason of illness or any mental or physical condition. (Authorized by and implementing K.S.A. 2004 Supp. 65-6905 and K.S.A. 2004 Supp. 65-6907; effective July 19, 1996; amended Nov. 15, 2002; amended Sept. 9, 2005.)

100-69-9. Practice protocols. (a) As a condition of providing services as an athletic trainer in this state that constitute the practice of the healing arts, each athletic trainer licensed by the board shall file a practice protocol with the board on a form issued by the board.

(b) Each practice protocol shall contain the following information:

1. The name, license number, signature, and date of signature of any person licensed to practice the healing arts who will delegate to the athletic trainer any professional responsibilities that constitute the practice of the healing arts;
2. a description of the functions and procedures delegated to the athletic trainer that constitute the practice of the healing arts;
3. a statement from a person licensed to practice the healing arts specifying those acts that have been delegated to the athletic trainer in the absence or unavailability of the licensee; and
4. a statement that the board will be provided with any changes or amendments to the practice protocol within 10 days after any changes or amendments have been made.

100-69-10. License renewal; continuing education. (a) As a condition of renewal, each licensed athletic trainer shall submit, in addition to the annual application for renewal of licensure, evidence of satisfactory completion of a minimum of 20 hours of continuing education within the preceding year.

(b) Any licensee who suffered an illness or injury during the 12-month period before the expiration date of the license that made it impossible or extremely difficult to reasonably obtain the required continuing education hours may be granted an extension of not more than six months.

(c) Each athletic trainer initially licensed within one year of the expiration date of the license shall be exempt from the continuing education required by subsection (a) for that first renewal period.

(d) All continuing education shall be related to the field of athletic training and shall be presented by providers approved by the board.

(e) One hour shall be 60 minutes of instruction or the equivalent.

(f) All continuing education shall meet the requirements of subsection (g).

(g) The categories of continuing education experiences shall be the following:

1. Category A. The number of hours for all category A continuing education experiences shall be granted upon receipt of documented evidence of attendance or documented evidence of satisfactory completion issued by a national, state, or local organization with standards that are at least as stringent as the standards of the board.
2. Category A continuing education experiences shall include the following:
   (A) Symposium. “Symposium” shall mean a conference of more than a single session organized for the purpose of discussing a specific subject from various viewpoints and by various speakers.
   (B) Seminar. “Seminar” shall mean directed advanced study or discussion in a specific field of interest.
   (C) Workshop. “Workshop” shall mean a series of meetings designed for intensive study, work, or discussion in a specific field of interest.
(D) Conference. “Conference” shall mean a formal meeting of a number of people for a discussion in a specific field of interest.

(E) Home study course. “Home study course” shall mean a correspondence course designed for advanced study in a specific field of interest.

(2) Category B. Category B continuing education experiences shall include the following:

(A) Leadership activities. The number of hours granted for leadership activities shall be the following:

(i) 10 hours for a speaker at a clinical symposium where the primary audience is allied health care professionals;

(ii) five hours for a panelist at a clinical symposium where the primary audience is allied health care professionals;

(iii) 20 hours for participating in the United States Olympic committee’s two-week volunteer training center; and

(iv) five hours for serving as an examiner or patient model for an examination approved by the board for athletic trainers.

(B) Publication activities. The number of hours granted for writing a professional publication shall be the following:

(i) Five hours to author an article in a non-refereed journal;

(ii) 15 hours to author an article in a refereed journal;

(iii) 10 hours to coauthor an article in a refereed journal;

(iv) 40 hours to author a published textbook;

(v) 20 hours to coauthor a published textbook;

(vi) 10 hours for being a contributing author of a published textbook;

(vii) 10 hours to author a refereed or peer-reviewed poster presentation; and

(viii) five hours to coauthor a poster presentation.

(3) Category C. The number of hours assigned to category C continuing education experiences shall be the following:

(A) 10 hours for each credit hour for postcertification education; and

(B) classes in one of the six domains of athletic training:

(i) Prevention of athletic injuries;

(ii) recognition, evaluation, and assessment of athletic injuries;

(iii) treatment, rehabilitation, and reconditioning of athletic injuries;

(iv) health care administration;

(v) professional development and responsibility; and

(vi) immediate care of athletic injuries.

(4) Category D. Five hours shall be granted for satisfactory completion of CPR courses provided by the American red cross, American heart association, national safety council, and the international affiliates of each of these organizations.

(5) Category E. The number of hours granted upon receipt of documented evidence of satisfactory completion for category E continuing education experiences shall be the following:

(A) One hour shall be granted for each hour of attendance at continuing education program activities that are not approved by the board for category A or category B, but that are related to specific athletic training and sports medicine topics.

(B) One hour shall be granted for each hour of listening to continuing education program audiotapes or other multimedia products related to specific athletic training and sports medicine topics.

(h) Continuing education requirements shall be obtained by participation in two or more of the categories listed in subsection (g).

(i) No credit shall be granted for making any repeated presentations of the same subject matter.
(j) No credit shall be granted for reiteration of material or information obtained from attendance at a continuing education program.

(k) To provide evidence of satisfactory completion of continuing education, the following shall be submitted to the board:

(1) Documented evidence of attendance at category A and category E activities;

(2) proof of participation in category B activities, which shall include a copy of any professional publication or any presentation, or a certification of leadership activity;

(3) receipt and personal verification of self-instruction from home study courses;

(4) a copy of each transcript or grade report for category C activities;

(5) a copy of the CPR card or certificate for a category D course; and


100-69-11. Reinstatement; canceled and revoked licenses.  (a) Each applicant desiring to reinstate a license that has been canceled for failure to renew for more than 30 days shall submit proof of continuing education to the board as follows:

1. If the time since the license was canceled has been one year or less, no continuing education in addition to that which would have been necessary had the license been renewed before cancellation shall be required.

2. If the time since the license was canceled has been more than one year, but fewer than four years, the applicant shall provide one of the following:
   (A) Evidence of completion of a minimum of 20 hours of continuing education credit hours for each year the applicant has not been in active practice;
   (B) proof of completion of continuing education required by the national athletic trainers’ association board of certification, inc., as evidenced by proof of active status certification; or
   (C) proof that the applicant has passed the written simulation section of the examination required for a license within 12 months before the date the application was submitted.

3. If the time since the license expired has been four years or more, the applicant shall provide one of the following:
   (A) Proof of current active status certification by the national athletic trainers’ association board of certification, inc.; or
   (B) proof that the applicant has passed the examination required for a registration within 12 months before the date the application was submitted.

4. If, since the date the license was canceled, the applicant has been in active practice as an athletic trainer in another state or jurisdiction that requires a license, registration, or certification to practice, the applicant shall submit proof of the current license, registration, or certification and proof of compliance with the continuing education requirements of that jurisdiction.


100-69-12. Application.  (a) Each applicant for licensure as an athletic trainer shall submit a completed application on a form provided by the board. The application shall include the following information in legible writing:

(1) The applicant's full name;
(2) the applicant's mailing address. If the applicant's mailing address is different from the applicant's residential address, the applicant shall also provide the residential address;

(3) the applicant's social security number, driver's license number, nondriver identification number, or individual tax identification number if the applicant is advised that providing a social security number is voluntary pursuant to K.S.A. 74-139 and 74-148, and amendments thereto, and that if the social security number is provided, the agency may provide this number to the Kansas department of social and rehabilitation services for child support enforcement purposes and to the Kansas department of revenue's director of taxation;

(4) information on any licenses, registrations, or certifications issued to the applicant to practice any health care profession;

(5) information on any prior acts constituting unprofessional conduct, as defined in K.A.R. 100-69-7, that could constitute grounds for denial of the application;

(6) the applicant's daytime telephone number;

(7) the applicant's date and place of birth;

(8) the name of each educational program recognized under K.A.R. 100-69-1 that the applicant attended, including the program from which the applicant graduated, the degree awarded to the applicant, and the date of graduation;

(9) the number of times the applicant has taken the examination required by the board for licensure and the date that the applicant passed the examination; and

(10) a notarized release authorizing the board to receive any relevant information, files, or records requested by the board in connection with the application.

(b) Each applicant shall submit the following with the application:

(1) The fee required by K.A.R. 100-69-5;

(2) an official transcript that specifies the degree awarded from an educational program recognized by the board under K.A.R. 100-69-1;

(3) a verification on a form provided by the board of each license, registration, or certification issued to the applicant by any state or the District of Columbia relating to any health care profession;

(4) a current photograph, two by three inches in size, of the applicant's head and shoulders taken within 90 days before the date the application is received by the board; and

(5) evidence provided directly to the board from the testing entity recognized and approved under K.A.R. 100-69-3 that the applicant has passed the examination.

(c) The applicant shall sign the application under oath and have the application notarized. (Authorized by K.S.A. 2008 Supp. 65-6905; implementing K.S.A. 2008 Supp. 65-6906; effective June 4, 2010.)